

## Working Groups Dial-in & WebEx Instructions

- o WebEx
  - Go to <https://samsi.webex.com>
  - Click on the meeting you want to join
  - Enter Your Name, Your Email Address and the meeting password from the email
    - The first time meeting manager will run and it will take about a minute to setup-
    - Now you are in the meeting and can use all the features of WebEx
      - o Make sure you are seeing the screen of the presenters, if not send a message or tell via phone
    - You can learn more about WebEx and take tutorials at [university.webex.com](http://university.webex.com) and login a guest
      - o WebEx URL is [samsi.webex.com](https://samsi.webex.com)
  - *Note:* WebEx can run slowly on Unix machines
- o Teleconference Line
  - 919-685-9338
  - Please dial no earlier than 5 minutes prior to working group meeting.
- o If you are having trouble with WebEx or the Teleconference line please call (919) 685-9350